

# AGENDA

## CALIFORNIA ASSOCIATION OF LEGAL DOCUMENT ASSISTANTS

Conference Call  
August 20, 2018 at 7:00 PM

### **Officers Present:**

<u>X</u> Nancy Newlin, President	<u>X</u> Carol Ludlow, Treasurer
<u>X</u> Connie Crockett, Vice-President	<u>X</u> Jeannie Bruins, Secretary

### **Directors Present:**

<u>A</u> Rob Van Steen, Events Chair	<u>A</u> Carlo Perez, Education Chair
<u>X</u> Debra Hollis, Professional, Standards Chair	<u>A</u> Angela Grijalva, Newsletter Chair
<u>X</u> Cindy Elwell, Membership Chair	<u>X</u> Jim Wilroy, Legislative Chair
<u>A</u> Jeri Blatt, Public Relations Chair	<u>X</u> Nancy Newlin & Connie Crockett, Conference Co-Chairs

1. The meeting was opened at 7:00 PM. A quorum was established.
2. The purpose of the call is to consider the proposed revisions to the bylaws as presented via email from Carol Ludlow and discussed by the executive board since the last board meeting in July. Questions were presented and answered. Connie acknowledged Angela Grijalva's input regarding Section 3.02, Voting Membership Definition and Eligibility, and further acknowledged Angela's absence from this call.
3. Nancy requested any further comments and none were received. It was moved by Connie, and seconded by Debra Hollis to approve the recommendation for the bylaws revision as proposed by Carol Ludlow. It carried unanimously.
4. There was discussion about another board meeting before the conference. It was agreed that the only meetings would be the conference committee.
5. Debbie asked for a third person to participate with the scholarship judging. Connie volunteered to participate.
6. The former raffle will be replaced by a raffle donated by each chapter.
7. Carol will put together the reasoning behind the membership dues increase.

The next board meeting will be at the conference.

Meeting adjourned at 7:30PM

Respectfully Submitted,

Jeannie Bruins  
Recorder